

COURT OF COMMON PLEAS, COUNTY OF SUMMIT, STATE OF OHIO
INSTRUCTIONS TO CLERK FOR SERVICE

IN RE: _____

Case No. _____

DOB: _____

TO JUVENILE COURT CLERK

You are hereby requested to make the following type of service: **(check one)**

<input type="checkbox"/> CERTIFIED MAIL	<input type="checkbox"/> REGULAR MAIL	<input type="checkbox"/> PERSONAL	<input type="checkbox"/> RESIDENCE
---	---------------------------------------	-----------------------------------	------------------------------------

To serve the following persons:

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

WITH: *(check one)*

<input type="checkbox"/> COMPLAINT with SUMMONS	<input type="checkbox"/> MOTION	<input type="checkbox"/> SUBPOENA	<input type="checkbox"/> NOTICE
<input type="checkbox"/> OTHER _____			

Special Instructions for server:

Name: _____

Address: _____

Telephone Number: _____

Signed By: _____